

REORGANIZATION MEETING
Hunterdon County Vocational School District Board of Education
Minutes
November 1, 2011
Central Campus
Flemington, NJ 08822
6:45 p.m.

I. *Call to order and Open Public Meeting Statement –School Business Administrator.*

"The meeting of the Hunterdon County Board for Vocational Education was called to order at 6:50 p.m. by School Business Administrator/Board Secretary – Susan Joyce. Mrs. Joyce stated that this meeting was being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by prominently posting the annual meeting schedule on the first floor of the County Administration Building, Main Street, Flemington, New Jersey, a public place reserved for such announcements. The annual meeting announcement was published in the Hunterdon County Democrat, the newspaper designated to receive such notices and by filing with the Hunterdon County Clerk a schedule of the time, date and place of the holdings of these meetings.

II. *School Business Administrator*

a) ***Roll call*** – Present were board members: Janice Kovach, Jeffrey Scott, Michael Yates, Elizabeth Martin; Business Administrator/Board Secretary Susan Joyce.

b) ***Public Comment*** – none

c) ***Nomination and election of Board President.***

It was moved by Mr. Yates, second by Ms. Kovach to nominate Ms. Elizabeth Martin as Hunterdon County Vocational School District's Board President.

Voice Vote: All in favor.

d) School Business Administrator relinquishes chair to Board President.

III. *Board President*

a) ***Nomination and election of Vice-President.***

It was moved by Ms. Kovach, second by Mr. Scott to nominate Mr. Michael Yates as Vice President of the Hunterdon County Vocational School District.

Voice Vote: All in favor.

b) ***Motion to designate day, time and place for regular board meetings.***

It was moved by Mr. Scott, second by Mr. Yates to designate 7:00 p.m. on the third Monday of the month at the Central Campus (Principal's Conference Room), 10 Junction Road, Flemington, New Jersey as the time, day and place for regular board meetings. (Exception: January and February will be the fourth Mondays due to National Holidays on the third Mondays: January 23, 2012 (instead of January 16 - holiday); February 27, 2012 (instead of February 20 - holiday).

Voice Vote: All in favor.

c) **Motion to approve the following appointments:**

It was moved by Ms. Kovach, second by Mr. Yates to approve the listed appointments:

Offices	School Business Adm./Board Secretary/Purchasing Agent Treasurer of School Monies (\$3,800.00 per annum) School Board Attorney	Susan Joyce Margaret Pasqua Courter, Kobert & Cohen Law
	School Auditor School Insurance Agents Dental Insurance Agents Affirmative Action Officer 504 Officer Right To Know contact person AHERA Representative Pest Management Program Coordinator Nursing Services provided in agreement with Hunterdon Central Regional H.S., Medical Inspector, Anti-Bullying Coordinator Anti-Bullying Specialists	William Colantano Wells Fargo Ins. Services LDP Consulting, Inc. Susan Joyce Lisa Szczek Susan Joyce Susan Joyce Susan Joyce Dr. James Barr Principal Dan Kerr Social Workers Lisa Szczek & Katharine Bergacs

Roll Call	Ayes	Nays	Abstain	Absent
Ms. Kovach	<u> x </u>	_____	_____	_____
Mr. Molloy	_____	_____	_____	<u> x </u>
Mr. Scott	<u> x </u>	_____	_____	_____
Mr. Yates	<u> x </u>	_____	_____	_____
Ms. Martin	<u> x </u>	_____	_____	_____

d) **Motion to approve delegates/representatives from the Board of Education to listed positions/approve official/alternate newspapers:**

It was moved by Ms. Kovach, second by Mr. Yates to approve listed delegates/representatives/newspapers.

Hunterdon County ESC Board of School Estimate (2) Hunterdon County School Boards New Jersey School Boards Alternate	Kim Metz Elizabeth Martin, Michael Yates Laurence Molloy Michael Yates Janice Kovach
Official Newspaper Alternates	Hunterdon County Democrat Star Ledger, Courier News

Roll Call	Ayes	Nays	Abstain	Absent
Ms. Kovach	<u> x </u>	_____	_____	_____
Mr. Molloy	_____	_____	_____	<u> x </u>
Mr. Scott	<u> x </u>	_____	_____	_____
Mr. Yates	<u> x </u>	_____	_____	_____

Administrator, Superintendent.

- Stephanie Fusciardi Memorial Scholarship – 2 of 3 signatures – Board President, Business Administrator, Superintendent

Roll Call	Ayes	Nays	Abstain	Absent
Ms. Kovach	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Mr. Molloy	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Mr. Scott	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Mr. Yates	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Ms. Martin	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

- g) *Motion to designate School Funds Investor as School Business Administrator pursuant to 17:12B-241.*

It was moved by Ms. Kovach, second by Mr. Yates to designate the School Business Administrator as the School Funds Investor pursuant to 17:12B-241.

Roll Call	Ayes	Nays	Abstain	Absent
Ms. Kovach	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Mr. Molloy	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Mr. Scott	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Mr. Yates	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Ms. Martin	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

- h) *Motion to approve procurement of Goods & Services through the Hunterdon County Educational Services Commission (HCESC) and state contracts.*

It was moved by Mr. Yates, second by Ms. Kovach to approve procurement of Goods & Services through the Hunterdon County Educational Services Commission (HCESC) and state contracts.

Roll Call	Ayes	Nays	Abstain	Absent
Ms. Kovach	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Mr. Molloy	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Mr. Scott	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Mr. Yates	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Ms. Martin	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

- i) *Motion for the Board of Education to reaffirm its' Equal Opportunity/ Affirmative Action Policy statement and to appoint Affirmative Action Team members in accordance with N.J.A.C. 6A:7.*

It was moved by Ms. Kovach, second by Mr. Yates to reaffirm its' Equal Opportunity/Affirmative Action Policy statement and to appoint Affirmative Action Team members in accordance with N.J.A.C. 6A:7.

EQUAL OPPORTUNITY/AFFIRMATIVE ACTION

The Hunterdon County Board for Vocational Education complies with all state and federal equal opportunity laws. As a matter of policy, the Hunterdon County Board for Vocational Education makes all decisions concerning admissions, employment and promotion without regard to sex, race, color, creed, religion, ancestry, national origin, social, economic, political affiliation, marital status or non-applicable handicap.

The following individuals named to the Affirmative Action Team are:

- Lisa Szczek – Social Worker
- Maria Jones – Guidance Counselor
- Paul Ingenito – Culinary Instructor
- Kelly Pike – Nursing Instructor
- Susan Joyce – Affirmative Action Officer

Individuals to serve as resources to the AAT are:

- Dan Kerr – Principal
- Dr. Kim Metz – Superintendent

Roll Call	Ayes	Nays	Abstain	Absent
Ms. Kovach	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Mr. Molloy	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Mr. Scott	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Mr. Yates	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Ms. Martin	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

- IV.** Board member comments. Mr. Yates expressed his gratitude to Ms. Martin for accepting the position of Board President.
- V.** It was moved by Mr. Yates, second by Ms. Kovach to adjourn at 7:14 p.m.

Respectfully submitted by,

Susan Joyce
 Business Administrator/Board Secretary

Elizabeth Martin
 Board President